

STATEWIDE FISCAL POLICY ADVISORY COMMITTEE MINUTES

Thursday, November 13, 2008

In attendance: Don Robbins, IIC
Jim Carter, SCO

Ike Kimball, H&W
Merideth Hackney, SCO

Agenda 1: Minutes

Previous minutes accepted.

Agenda 2: Allowable costs for volunteers

Don Berg will present his updates to the draft guideline at the next meeting.

Agenda 3: Travel Policy: Per Diem and Complimentary Meals

David and Merideth reviewed the policy and determined that it is OK. David has drafted some examples that could be added to the policy to provide some clarification for agencies. He and Merideth will refine these examples and forward them to Brad Hoagland as a suggestion to add as an appendix item to the policy.

Agenda 4: Agency Internal Policies and Guidelines

Dept of Correction had forwarded several internal policies to Merideth. In the next meeting, when more of the members can attend, the committee will review these to see if they could be included in Policies or in the Guidelines.

Next meeting: December 11, 2008, 1:30 PM in the State Controller's Office, 4th Floor conference room A.

Agenda:

1. Allowable costs for volunteers. Draft policy/guideline updates (Don Berg)
2. Per Diem examples/appendix for State Travel Policy.
3. Agency internal policies for inclusion on the guidelines. (Merideth)